

**MINUTES OF MEETING**

*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

**BELLA VIDA  
COMMUNITY DEVELOPMENT DISTRICT**

The Audit Committee of the Bella Vida Community Development District was held on **Tuesday, February 13, 2018 at 4:33 p.m.** at the Bella Vida Clubhouse, 3427 Malagrotta Circle, Cape Coral, Florida 33909.

Present and constituting a quorum:

Sarona Weyant	<b>Committee Member</b>
Jim Benafel	<b>Committee Member</b>
John Krantz	<b>Committee Member</b>
Erik Sandsmark	<b>Committee Member</b>
Mary Ann Sipos	<b>Committee Member</b>

Also present were:

Belinda Blandon	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
Jere Earlywine	<b>District Counsel, Hopping Green &amp; Sams, P.A.</b> <b>(via speaker phone)</b>
Mallory Clancy	<b>District Engineer, Johnson Engineering, Inc.</b>
Audience	

**FIRST ORDER OF BUSINESS**

**Call to Order**

Ms. Blandon called the meeting to order and read the roll call.

**SECOND ORDER OF BUSINESS**

**Presentation of the Audit Proposal  
Instructions and Evaluation Criteria With  
and Without Price**

Ms. Blandon provided an overview of the Auditor selection process and presented draft Instructions to Proposers and Evaluation Criteria, both with and without price. Ms. Blandon recommended utilizing the instructions and criteria that included price to avoid price negotiations after selection of the firm. She suggested a due date for proposals of Monday, April 23, 2018 by 3:00 p.m., and further suggested scheduling the next meeting of the Audit Committee for May 8, 2018 at 4:30 p.m.

On a Motion by Ms. Weyant, seconded by Ms. Sipos, with all in favor, the Audit Committee recommended that the Audit Proposal Instructions provide for a one (1) year contract term with the option for two (2) annual renewals, with proposals to be due by Monday, April 23, 2018 at 3:00 pm, for the evaluation criteria to include price, and the second audit committee meeting to be scheduled for May 8, 2018 at 4:30 pm; and authorized District Management to publish the necessary advertisements requesting proposals, for the Audit Committee of the Bella Vida Community Development District.

**THIRD ORDER OF BUSINESS**

**Adjournment**

On a Motion by Ms. Weyant, seconded by Mr. Krantz, with all in favor, the Audit Committee adjourned the Audit Committee meeting at 4:41 p.m., for the Audit Committee of the Bella Vida Community Development District.